

**Pleasant Hills Community Presbyterian Church
Annual Congregation/Corporation Meeting and
Financial Report
January 29, 2012**

The Annual Congregation meeting was called to order by Rev. Dr. David B. Antonson on January 29, 2012 at 11:00 AM. The prayer after the sermon was the constituting prayer for the congregation meeting. The Clerk for the congregation meeting and the corporation meeting was Elder Chuck Weber. Clerk of Session, Chuck Weber, declared a quorum was present.

Rev. Darlene Hann convened the meeting with prayer.

**Report of the Congregational Nominating Committee: Steve Ament-Chair
(Ecclesiastical)**

Elder Steve Ament briefly described the work of the committee, how they went about their work and he then introduced the members of the 2011 Congregational Nominating Committee, asking them to stand and be thanked for their work.

Representing the Congregation: (4) Keith Bachman, Doug Beatty,
Mary Lou Hartos and Jen Stuncard.

Representing the Session: (2) Steve Ament (chair), Jean Simpson

Representing the Board of Deacons (1) Ken Harris (President)

Ex-officio Rev. David B. Antonson

Question to the Congregation:

As moderator, Pastor Dave asked the members present, “are you now ready to proceed to the election of Elders, Deacons and a Trustee?” to which all replied “YES.”

Election of Elder/Trustees and Deacons:

Elder Steve Ament asked that the nominees stand as their name was called, and then placed in nomination the slate of Elders, identifying the area of responsibility and the class they will be in:

Michelle Lindberg, Elder/Trustee for Personnel, Class 2014

Debbie Sauter, Elder to Children’s Ministry, Class 2014

Cheryl Carlson, Elder to Adult Ministry, Class 2014

David Boger, Elder to Stewardship, Class 2014

David Schalles, Elder to Worship & Music, Class 2014

Being no nominations from the floor, a motion to close nominations and approve the slate of candidates was made by Rob Carr and seconded by Harry Neel. The motion carried unanimously.

Elder Steve Ament asked that the nominees for Deacon to stand as their name was called, and he then placed in nomination the slate of deacons. For a three-year term in the class of 2014:

Gayle Manculich

Lana Timmins

Linda Shidel

Paul Machesky
Ann Greiner
John Mazzarini
Mike Musillo
Terri Campagna
Jeff Snyder
John Fabry (Floor Nomination by Floyd Nevling)

For a one year term: Class of 2012

Nancy Douglas
Robyne Hinson

The floor nomination was added to the slate, and there being no additional nominations from the floor, a motion to close nominations and approve the amended slate was made by Ron Squibb and seconded by John Neel. The motion carried unanimously.

Rev. Antonson congratulated the newly elected Elders and Deacons.

Motion To dismiss with thanks the 2011 Congregational Nominating Committee:
Steve Ament Chair, Jean Simpson Co-chair from Session, Ken Harris from Deacons, Keith Bachman, Doug Beatty, Mary Lou Hartos and Jen Stuncard from the congregation

Special Note: The moderator thanked by name those elders/trustees and deacons who have completed their current term of service. They include: Elders, Class of 2011: Steve Ament, Tami Licht, Blanche McManus, Eileen Nola and Peg Whitehouse. Deacons, Class of 2011: Dot Foote, Victor Graves, Ken Harris, Rick Place, Nancy McCall, Duke Ramsey, Hollis McDaniels, Matt Virgin, Dr. David Delmonico and Ron Hann.

The motion from committee was unanimously approved by all members present at the meeting.

Election of the 2012 Congregational Nominating Committee (Ecclesiastical):
Elder Steve Ament placed in nomination four people for the Congregational Nominating Committee:

Dr. David Delmonico
Curt Stroup
Debbie Thomas
Jacki Ruskay

Being no nominations from the floor, a motion to close nominations and approve the slate of candidates was made by Christine Haythorn and seconded by Chuck Snyder. The motion carried unanimously.

Election of the Pastor Nominating Committee (Ecclesiastical):
Elder Steve Ament asked the people being placed in nomination for the Pastor Nominating Committee to please stand as he read their names, and their photographs with biographies were projected on the screen as the names were read.

Jean Simpson
Claudia Wicks
Earle Wooding

Dr. Don Griffin
Johanna Seese
John Wavle
Tami Licht
Emily Sobeck
Ken Harris

Being no nominations from the floor, a motion to close nominations and approve the slate of candidates was made by Jean Crane and seconded by Christine Haythorn. The motion carried with one vote of dissent.

Business of the Committee of Trustees (Corporate):

Rev. Antonson called on Elder Blanche McManus, President of the Board of Trustees to moderate the corporate portion of the meeting.

Elder Blanche McManus called on Elder Dave Greiner, Trustee-Finance to review the 2011 report. There being no old business, Trustee-Finance Dave Greiner reviewed the 2011 actual financial performance.

Review of 2011

- 2011 was healthy year from a financial standpoint.
- Cost savings were accrued from holding the line on program expenses and salary reductions from un-filled staff positions.
- The 2011 budgeted income compared to actual income was within 1% as members kept their financial commitments, and also caught up on prior year commitments.
- Actual personnel expenses, the largest part of the budget, were 6% less than the amount originally budgeted.
- 2011 actual total expenses were lower than budget by \$32,000, almost 4%, which is a testament to our staff's stewardship of our money
- As a result, the church finished 2011 with a surplus of income over expenses of \$20,578 which will be added to the General Reserve Fund.

Elder Blanche McManus moved that the 2011 Annual Report be received. The motion was carried unanimously.

Elder/Trustee Dave Greiner then previewed the 2012 budget that Session approved on January 8th, 2012.

Preview of 2012

- 2012 will be a decent year financially for Pleasant Hills Community Presbyterian Church - thanks to God's continued blessings and your faithful gifts.
- The budget is balanced and the Session was able to implement a 1% increase in staff salaries.
- So far we have received pledges from our members totaling approximately \$643k.
- Factoring in other non-pledged offerings and other miscellaneous receipts, we expect total income to be \$994,023.
- 61% of our budget is personnel expense and 23% is Buildings and Grounds.
- Our per capita, which is money we send to the Presbytery, is based on our church membership and will be \$36,402 in 2012, about 4% of our budget.

- Historically we receive less than 1/4 of this from our members and you can see our projection this year in income is about \$10,695.
- Our per capita dollars are used wisely by the Presbytery and are helping to spread the word of Christ in the World.
- Second, as you can see our mission budget amount this year is \$22,480, about 2% of our budget.
- Every year the Session struggles to allocate a larger amount to this line item and we are doing this step-by-step although our steps are small.
- However, in addition to this line item, we should also consider the number of other mission and outreach programs we support that are not part of this line item. Looking in the report, the total with all the additional freewill gifts donated exceeds \$100k for mission. We are a tithing church in the mission area.

Elder David Greiner took questions and facilitated a discussion of the 2012 budget.

Election of Trustee for Personnel:

After the conclusion of the budget discussion, Elder Blanche McManus made a motion to place the following name in nomination for the office of Trustee for Personnel, Michelle Lindberg, seconded by Chuck Weber. There being no nominations from the floor, all in favor said aye and the motion unanimously carried.

Rev. Antonson reviewed three ways to approve the minutes of this meeting. On a motion from Bob Leffler, seconded by Barb Yogan; the minutes of the 2012 Annual Congregation/Corporation Meeting were approved within the meeting; and copies will be available in the church office and on the church website.

Motion to Adjourn the 2012 Annual Congregation Corporation Meeting:

On a motion by Bob Meek, seconded by Cindy Virgin, the congregation of Pleasant Hills Community Presbyterian Church voted unanimously to adjourn.

There being no further business to discuss, the meeting was closed with prayer by Rev. Carolyn Cranston at 12:15 PM.

**Respectfully submitted by Rev. Dr. David B. Antonson, Moderator and
Elder Chuck Weber, Clerk of Session**